

Town Hall 3-22-2020

Kathy called a virtual meeting together. Zoom attendance was great!

Interfaith Ministers report

- Corey gave an over view of all the changes we are experiencing in this new reality of the Covid-19 . CIC is doing work w/community needs and spiritual and emotional care as we make our way and deal with change over the time ahead. He and others are staying open as changes continue to impact our life as a CIC.
- Zoom celebrations will be used into April.
- **ACTION:** Community needs team is opening up a call for more folks to step up for needs as they arise. Shopping, etc
- We bought a new printer which will be housed in Corey's house. He will do the printing if we send what we need to him. We spent 100.00.
- We have gone to a weekly Wavelinks. Send info to Scott for inclusion on any Monday.
- **ACTION:** The new formats of how to meet will be updated by the facilitators of each group.
- Considering a new Celebration start time of 4:30,
- **ACTION:** Corey and Karen will send out inquiries and create another opportunity for some zoom huddle space.

Kathy thanked Corey for all his work these last few weeks!

Budget Report by Jan,

- No problems at this time. Things will probably be changing as we move through this phase.
- Betty requested that the budget report be filed in an Audit folder for next years audit.
- Deposit Money has been put down for the Grange for Easter. We propose that we cancel but give them the \$150. to keep.

Audit by Betty (and Pat S) (See Addendum 1)

- Financial Reports should be sent to Pat and Betty through the year.
- They recommend Benevolence Treasurer report in more that once a year.
- We should also be making receipts for salaried people and Deposit receipts are needed.
- **ACTION:** Concensed that Steering circle will initiate a small group discussion about how to follow up on the recommendations of the Audit.

Call Shepherd report by Hilarie

- Things are quiet except that Amy has offered to be a social activity convener whose official call will be, CIC Frivolity Shepherd!

YCPC Report by Karen Ray

- Corey and Karen will be looking at how to move ahead with the kids during this time of isolation.
- **ACTION:** We consensed to continue paying our staff through April.
- Karen Proposed additional time for the preschool position. We have been using parent volunteers half of each month. At this point,
- Last year we were \$546 under our budget. She proposes that we hire Chloe every week, as soon as we are back to TUCO for celebrations with no financial consequences, given that we are usually under budget.

Community Exchange report by Sadie:

- Sadie reported the Exchange is up and running. It will function better when we are on the other side of social distancing.
ACTION: Sadie will rework the language in Wavelinks about this.

Sanctuary Report by Betty:

- Grocery shopping has gone to once a week. CIC has one more week to shop. \$421.05 spent so far. Up to 200.00 will be needed for the last trip.
- **ACTION:** We approved that money going forward.

Social Justice Committee

- They met on Zoom last week.
- Pride is canceled this Spring.
- Other activities are postponed at this time.
- Hunger Walk will be virtual.
- **ACTION:** More will be in Wavelinks.

Donation Card new language proposed by Corey: (See Addendum 2)

- **ACTION:** We gave consensus to accept it as written.

Change of location-Spring retreat, 2021:

- We discussed doing a trial run of using Millersylvania's Environmental Learning Center, as new Spring retreat location for 2021. We believe we will have more participation, accommodate people who would rather camp or car camp and have less of a carbon foot print than going to Fort Flagler.
- **ACTION:** Penny will work up an announcement and include it in Wavelinks. If people have questions, contact Carol Rainwood or Penny. Barring any insurmountable difficulties, we had consensus to go ahead and reserve our spring retreat for the same weekend in May of 2021 at Millersylvania State Park. Steering Circle will take up any forthcoming objections that cannot be resolved.

Next Town Hall is April 26th. Steering Circle will follow the Governor's guidelines as well as the CDC, about when we come back together at UCC.

Meeting adjourned!

Addendum 1 Audit report NOTES POST-AUDIT FOR YEAR 2019

- Pat Starzyk and Betty Hauser on February 16, 2020 completed an audit for 2019 records of Operation Treasurer, Jo Curtz, and Benevolence Treasurer, Jan Vleck. Both treasurers appear to be doing good and honest work. Doing the audit in February works well. There was no audit done for 2018.
- The audit forms we use expect to have a copy of the signature cards from WSECU.
- Betty Hauser has an audit folder but needs direction as to where it goes in the office. All reports should go into such a folder: from the budget shepherd and from both treasurers. The auditors also thought the Benevolence Treasurer should make reports more often than once a year and that the Operations Treasurer should be making simple, written reports at each Townhall. Is that being done in the budget reports?

OPERATIONS TREASURER:—All but one receipt present. (For 2 checks to Leeann Tourtillott totaling \$86.36.)

- The only real problem was that the auditors weren't given any deposit receipts or receipts for routine expenditures, such as salaries.
- The issues mentioned in 2017 have not been looked into. (*From 2017 notes:* The auditors realized that to really guard against abuse, there would need to be several measures adopted at the front end when money is collected. Such as having two people count the begging bowl money, as well as some system involving the depositing of money. Do we want to go to that much trouble? What do other churches do?) And, the auditors believe, automatic deposits actually are made to “Jo Curtz.”

- If these are now being done the auditors had no record of it. (*From audit for 2017: Treasurer's report: This is the kind of thing to put on a treasurer's report, some of which we already have in the budget report. Maybe just add things to the budget report.** the name of the organization the period which the report covers the cash balance at the beginning of the period the income received during the period the expenses paid during the period the cash balance at the end of the period the signature of the treasurer)

BENEVOLENCE TREASURER:— The spreadsheet is quite helpful.— Checks written by Corey are now accounted for clearly.

- These issues from 2017 audit don't seem to have been addressed. (We did not see a check register. Is the spreadsheet used as a check register? The spreadsheet also is missing a balance column.)
- What is the current process for money collected at the gompa?
- Receipts should be written when someone gives funds to the treasurer. When someone receives funds from the treasurer they should submit receipts. (Some receipts missing.)
- There were a few checks from the 1750 series missing without explanation.

Addendum 2 Donation Card language:

Suggested changes to Donation Card via Meeting on 2.18.19 with Donations Committee (Hilarie H., Corey P., Pat S., Leeann T.)

Community for Interfaith Celebration CIC Donation Form

Enclosed is my gift of \$ _____ **Donor Name**Address

City/State/ZipPhoneEmail

This tax deductible gift is:In honor or memory of, In gratitude for, Other

This gift is for (check one):

- General Fund - Donations will be distributed according to areas of

highest need between staffing costs, Celebration expenses, social justice programs, general administrative and organizational needs.

- Benevolence Fund - Donations will be distributed according to areas of highest need between
 - Ft. Flagler retreat scholarships,
 - Salvation Army Community Kitchen,
 - Interfaith Minister's discretionary fund for CIC members' needs.
- Other/Special Project - If you have a particular donation goal or expression please contact the CIC Interfaith Minister to discuss and coordinate.

Is this donation anonymous? Yes No (List of donors who are not anonymous will be listed in Wavelinks.)

Please send notification of this gift to:Name Address

How to give:

Note: Checks are preferred to avoid transaction fees

Send completed donation form with check to:

210 17th Ave. SE, Olympia WA 98501

**For online credit card giving use the
DONATE button: <http://oly-wa.us/cic/>**

Legacy Donation information available on request.

Thank You for Your Generosity!