

Coordinating Council was held at CRE&T June 8, 2008, from 4:00 p.m. until 5:00 p.m - 115 Olympia Ave.

==Summary==

*A safety policy is needed for all areas

Facilitator: John M.

Scribe: Ken

Agenda: Ken

Average attendees = Four for last four meetings - must have 4 attendees this meeting for a quorum.

==Check in ==

John M., John W., Ken, Brenda,

**Review, verify, clarify agenda

*Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

*John M. would like to begin charging for towers (\$5) –

*Is a senior discount something to consider?

==Consented Items==

*Commitments

==Past Due Commitments==

*John M. will get a key policy together –

=== Reports ===

*Finances: (John M., John W.) – there is \$10,300 in the bank now. \$4500 in savings. \$ John purchased a light scribe dvd/cdrw. Getting drives to read the CD was hard depending on the machine. Very time consuming to change CD drives to find one to read the O.S. This will speed up the process of O.S. Installations.

A copy of Quick books was purchased (\$300). Will be installed on a virtual machine – may accessed on any machine on the Network. A copy of the virtual machine may be installed at home as a backup.

John is going to purchase an XP Media center version to get the disks for machines coming in with a license.

Sales are remaining constant at the moment. Not super but stable.

John contacted the insurance – The insurance coverage is going to be improved for around \$100 more per year

New locks were purchased for the different rooms

A fire wire H.D. was purchased for MACs

*Public Relations – WCSC is back. Bruce is working through the problems. Goodwill will come into play if they will accept this non profit.

*Network Infrastructure - (John M.) –

Flat panels are becoming available –every one should have an opportunity to obtain one. Conflicts of interest were mentioned with the reselling of property in mind. A member obtains different pieces then resells them for money making.

John M. would like to wire the middle rooms. A customer (electrician) is willing to wire these rooms for \$20 hour.

*Thrift Store –

*Recycling (John M.) – A safety policy is needed for all areas.

There are many machines ready to be recycled.

Hallmark takes the Motherboards – show up when they have a truck in the area

SSS takes the copper

Scott can disassemble 7 machines an hour. Top this

*Disassembly -

*Triage -

* HR -

*Build - Deploying clones to Windows 98 and ME is setup to be quick now. HP has dropped all support for Windows 98 and ME. A virtual machine may be deployed to see if the O.S. will recognize the printer.

John would like to offer machines with no O.S. to see if the customer would take to this idea. A discount would be given to see if the idea will take.

John would like to get a cost per machine to see where the organization is. This would include incoming, recycle, triage and build. Basically anytime the machine is in the hands of a volunteer it would be collecting costs for that machine.

Current open hours are:

John T. is here most Monday evenings

Tuesday 1-7 John M. is usually alone

Thursday 1-7 John M. is usually alone –

Saturday 1-7 – this is the best day for volunteers

Sunday 1-4

*Disassembly (John M.) –

*Triage (John M.) –

*HR (Ken) -

*Build () –

*Safety Officer (John T.) –

*Team Member Reporting(who is on which team) - this was cleaned up September 9, 2007

**1. Finance - (John M., John W.)

**2. Public Relations - (manager - Brenda) -

**3. Network Infrastructure - (John M.

**4. Thrift Store - (manager - John M.) - Brenda V., John T.

**5. Recycling (shipping - taking things to recyclers) John M.

**6. Disassembly - (John M. manager) Scott B.,

**7. Triage (receiving, testing) (John M. manager defacto) John W, Robert T., Thomas B.,

**8. HR (staffing) - Ken, John W, Scott

**9. Build (finished machines) - Ken, John W., John M., John T.

**10. Infrastructure (John M. manager) - Ken,

** Safety Officer John T. or store coordinator

== Old Business ==

*Key Policy (John M) –

*Grievance Policy

*Good Will has offered to send employees(possibly 3 - trainees) to assist in the recycling of computers if olygeek has a 501 (3) C(4-27-08)

==New Business==

==Late Add==

Wrap-up ==

* Check Out

*The next meeting is: July 6, 2008, from 4:00 to 6:00 p.m. at CRE&T

*Facilitator: John M.

*Scribe: Ken

*Agenda - Ken

* Suggest agenda items

The following meeting will July 13, 2008 –