

Coordinating Council was held at CRE&T January 20, 2008, from 4:00 p.m. until 6:00 p.m - 115 Olympia Ave.

==Summary==

\*Zenson has been invited to Join Triage and to join council. (Consented 1-20-08)

\*John M. was voted Board of Directors President for two years. (Consented 1-20-08)

Facilitator: John M.

Scribe: Ken

Agenda: Ken

Average attendees = Four for last four meetings - must have 4 attendees this meeting for a quorum.

==Check in ==

John M., John W., Ken, Brenda, Zenson

\*\*Review, verify, clarify agenda

\*Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

\*John M. has been nominated for the BOD President. The election will be January 20, 2008.

\*John T. will stop in on Wednesday to open the place for business. John did open the place up around 3:30 on Wednesday. This week he intends to bring Corbin in. John M. will help with the gas.

==Consented Items==

\*Commitments

\*John will call the City of Olympia to get on the recycler list.

==Past Due Commitments==

\*John will commit to calling in the outstanding machines that have not been paid for. (From 9-16-07 ) - John did speak with Corbin, the machines have been moved around but have not been returned (1-13-08).

\*John M. will get a key policy together – The Boardroom should be locked. The key box will be in the locked board room.

=== Reports ===

\*Finances: (John M., John W.) – This week was a great week for revenue. Sales are leading the way. All the expenses will be paid without problems. Sales tax is due soon. XP is the most desired machine.

\* Recycling (John M.) –

\*Public Relations; (Brenda) – Page has asked John M. to speak at the Rotary Club. At The Capital Coach House at the Capital Museum.

<http://rotaryolympia-capital.org/>

CRE&T is on the Dept of Ecology Web Site.

\*Network Infrastructure - (John M.) – John M. was able to get a flat panel monitor working. The board room is setup with wireless capabilities. Bridging Access Points are still in need.

\*Business Infrastructure –

\*Thrift Store (John M.) –

**Current open hours are:**

John T. is here most Monday evenings

Tuesday 1-7 John M. is usually alone

Thursday 1-7 John M. is usually alone –

Saturday 1-7 – this is the best day for volunteers

Sunday 1-4

\*Disassembly (John M.) -

\*Triage (John M.) –

\*HR (Ken)

\*Build (Corbin) –

\*Safety Officer (John T.) –

\*Team Member Reporting(who is on which team) - this was cleaned up September 9, 2007

\*\*1. Finance - (John M., John W.)

\*\*2. Public Relations - ( manager - Brenda) -

\*\*3. Network Infrastructure - (John M.

\*\*4. Thrift Store - (manager - John M.) - Brenda V., John T.

\*\*5. Recycling (shipping - taking things to recyclers) John M.

\*\*6. Disassembly - (John M. manager) Scott B.,

\*\*7. Triage (receiving, testing) (John M. manager defacto) John W, Robert T., Thomas B.,

\*\*8. HR (staffing) - Ken, John W, Scott

\*\*9. Build (finished machines) - Ken, John W., John M., John T., Corbin W.(hasn't been here for months)

\*\*10. Infrastructure (John M. manager) - Ken,

\*\* Safety Officer John T. or store coordinator

== Old Business ==

\*The BOD is going to meet January 20, 2008. John M. has been nominated BOD President.

The motion was called to vote for John M. as the Board of Directors President for two years. A second was made.

**Consents -> All Members    Stand asides -> John M.    Blocks -> None**

==New Business==

\*Key Policy (John M) –

\*Grievance Policy

==Late Add==

\*Zenson has been invited to join Triage and to join Council.

**Consents -> All Members    Stand asides -> None Blocks -> None**

Wrap-up ==

\* Check Out

=== Next Meeting === January 27, 2008, from 4:00 to 6:00 p.m. at CRE&T - The election for the BOD is this day. Attend if you are able to accept the nominee.

\*Facilitator: John M.

\*Scribe: Ken

\*Agenda - Ken

\* Suggest agenda items

The following meeting will be February ?, 2008 –