

Coordinating Council was held at CRE&T November 18, 2007 , from 4:00 p.m. until 5:00 p.m - 115 Olympia Ave.

Facilitator: John M.

Scribe: Ken

Agenda: Ken

Average attendees = Four for last four meetings - must have 4 attendees this meeting for a quorum.

==Check in ==

Brenda, John W., John M., Ken, Richard

**Review, verify, clarify agenda

*Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

***Minutes correction – last week the maximum wage that is allowed to be paid out was reported at 20% - this is believed to be 33%. Please make note of this change.**

*Systems was changed to Infrastructure

*General Manager will be John M. for now.

*Long term the goal is to hire a person

*Volunteers are allowed three systems per year

*Publish Letters of recommendation to the Web after release is obtained

*Thurston county Community Services List was updated

==Consented Items==

*Systems was changed to Infrastructure

*Commitments

==Past Due Commitments==

*John will commit to calling in the outstanding machines that have not been paid for. (From 9-16-07) - John did call Corbin, the machines are in storage but will return soon. Not Done

*John M. will get a key policy together –

=== Reports ===

*Finances: (John M., John W.) – The insurance has been paid - \$731 paid through October 2008. The checking is down – the school hasn't paid yet.

* Recycling (John M.) – the barrel is almost full of boards. 4th Dimension should be contacted regularly for boards.

*Public Relations; (Brenda) – John M. has been cold calling spreading the word. Has already generated some business. If anyone has a few minutes to make calls this would be helpful

*Infrastructure ; (John M.) –

*Thrift Store (John M.) – Computers are selling – more machines are in need of attention to make them ready for the store. If someone could call the radio stations to let them know olygeek will be open.

Friday.March 7 & 8 is a gig at St. Martins if someone has the time. A space has been donated to olygeek.

John M. went to the Jewish Temple – the manager will be back Monday. To post a sign for advertising. A sign is needed to place in front of the building to direct traffic.

Heat is a concern to keep the overhead in check.

Current open hours are:

John T. is here on most Mondays

Tuesday 1-7 John M. is usually alone

Thursday 1-7 John M. is usually alone – CLOSED THANKSGIVING November 22, 2007

Saturday 1-7 – this is the best day for volunteers

Sunday 1-4

*Disassembly (John M.) -

*Triage (John M.) -

*HR (Ken)

*Build (Corbin) –

*Safety Officer (John T.) –

*Team Member Reporting(who is on which team) - this was cleaned up September 9, 2007

**1. Finance - (John M., John W.)

**2. Public Relations - (manager - Brenda) -

**3. Web Site - Scott B.

**4. Thrift Store - (manager - John M.) - Brenda V., John T.

**5. Recycling (shipping - taking things to recyclers) John M.

**6. Disassembly - (John M. manager) Scott B.,

**7. Triage (receiving, testing) (John M. manager defacto) John W, Robert T., Thomas B.,

**8. HR (staffing) - Ken, John W, Scott

**9. Build (finished machines) - Ken, John W., John M., John T., Corbin W.(hasn't been here for months)

**10. Infrastructure (John M. manager) - Ken,

** Safety Officer John T. or store coordinator

== Old Business ==

==New Business==

*Key Policy (John M) – Where do we put the keys?

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*Grievance Policy

==Late Add==

*Many people are coming in looking for service work. Is olygeek ready for service work on a regular basis?

*501(3)c – is still in the thoughts. Bruce reported he if had to do it over again he would be a State of Washington non profit. An advantage to a 501(3) c is getting grants from large corporations. Would Federal grants be available to Washington non profits?
Brenda will investigate the possibilities.

*Microwolf – A cluster of computers for more computing power. Lowest cost per gigaflop.

Wrap-up ==

* Check Out

=== Next Meeting === November 25, 2007 from 4:00 to 6:00 p.m. at CRE&T

*Facilitator: John M.

*Scribe: Ken

*Agenda - Ken

* Suggest agenda items

The following meeting will be December 2, 2007

==Summary==

* Brenda will investigate the 501(3)c possibilities.

*Many people are coming in looking for service work

*A sign is needed for the Jewish Temple

*Friday.March 7 & 8 is a gig at St Martins if someone has the time