

Olygeek

Coordinating Council meeting was held at CRE&T October 14, 2007, from 4:30 p.m. until 5:30 p.m – 115 Olympia Ave.

==Summary==

*Hours of operation and expressed need for more participation was discussed.

Facilitator: John M.

Scribe: Ken

Agenda: Ken

Average attendees = Four for last four meetings - must have 4 attendees this meeting for a quorum.

==Check in ==

Brenda, John M., John W., Ken, John T.

**Review, verify, clarify agenda

*Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

*Open House – is this still do-able. The consensus was maybe one day. No one has the time. (from 10-7-07)

==Consented Items==

CRE&T CONTRACT PROPOSAL GUIDELINES 1.00 (Consented 10-7-07)

*Commitments

==Past Due Commitments==

*John will commit to calling in the outstanding machines that have not been paid for. (From 9-16-07) – John did call Corbin, the machines are in storage but will return soon. Has not been done

* Brenda will come up with a current list of non profits - (8-12-07) not done

*John M. will get a key policy together –

=== Reports ===

*Finances: (John M., John W.) – The taxes are not done as of yet. Karen has not been a great deal of help due to the inconsistencies of showing up and the contract has not been completed.

* Recycling (John M.) –

*Public Relations; (Brenda) – Has not had time to put much into this. Other obligations are taking too much time.

John M. will make up new flyers to be distributed around here and there.

*Systems; (Scott) –

*Thrift Store (John M.) –

Olygeek

- *Disassembly (John M.) –
- *Triage (John M.) –
- *HR (Ken)
- *Build (Corbin) –
- *Safety Officer (John T.) –

*Team Member Reporting(who is on which team) – this was cleaned up September 9, 2007

- **1. Finance - (John M., John W.)
- **2. Public Relations - (manager - Brenda) -
- **3. Web Site – Scott B.
- **4. Thrift Store – (manager - John M.) - Brenda V., John T.
- **5. Recycling (shipping - taking things to recyclers) John M.
- **6. Disassembly – (John M. manager) Scott B.,
- **7. Triage (receiving, testing) (John M. manager defacto) John W, Robert T., Thomas B.,
- **8. HR (staffing) - Ken, John W, Scott
- **9. Build (finished machines) - Ken, John W., John M., John T., Corbin W.,
- **10. Infrastructure (John M. manager) – Ken,
- ** Safety Officer John T. or store coordinator

== Old Business ==

==New Business==

- *Key Policy (John M) –

==Late Add==

*The regular participation isn't as good as hoped. Does anyone have time to volunteer?
Around 39 total hours are currently happening.

The current hours are Tuesday 1-7

Thursday 1-7

Saturday 1-7

Sunday 1-7

But the cash flow is low.

Wrap-up ==

- * Check Out

=== Next Meeting === October 21, 2007 from 4:00 to 6:00 p.m. at CRE&T

*Facilitator: John M.

*Scribe: Ken

*Agenda - Ken

- * Suggest agenda items

The following meeting will be October 28, 2007

