

Coordinating Council meeting was held at CRE&T July 29, 2007, from 4:00 p.m. until 6:00 p.m – 115 Olympia Ave.

==Summary==

- *The job descriptions will be looked and consented electronically

- *Purchasing pens, coffee cups or hats with olygeek on them for advertising will be put on ice for now

Facilitator: John M.

Scribe: Ken

Agenda: Ken

Average attendees = 5.25 for last four meetings - must have Four attendees this meeting for a quorum.

==Check in ==

John M., John W., Brenda, Ken

- **Review, verify, clarify agenda

- *Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

- *John M. has been sending out job descriptions – have you read and are ready to approve of these job descriptions?

==Consented Items==

- *Support for advertising is present among members – all attending members agreed – we need to move forward. Consented 7-22-07 (Ken will work on this)

- *Commitments

- *What does the state law say about minors and volunteering – Brenda will commit to making a phone call(7-15-07) – not done

- *Past Due Commitments

- *John M. will get a key policy together -

- *Corbin will call all the people on the Thurston County Community Services List(7-8-07) not done

=== Reports ===

- *Finances: (John M., John W.) –

- * Recycling (John M.) -

- *Public Relations; (Brenda) –

- *Systems; (Scott) –

- *Thrift Store (John M.) –

*Disassembly (?) –place on disassembly.

*Triage (John M.) –

*HR (Ken) no report.

*Build (Corbin) –

*Safety Officer (John T.) –

*Team Member Reporting(who is on which team)

**1. Finance - (John M., John W.)

**2.Public Relations - (manager - Brenda)

**3. Systems(Web site) - Scott

**4. Thrift Store – (manager - John M.) - Brenda V., John T.

**5. Recycling (shipping - taking things to recyclers) John M.

**6. Disassembly - Scott, Greg, Alicia, Anthony

**7. Triage (receiving, testing) John M.(team coordinator), John W

**8. HR (staffing) - Ken, Jim, John W, Scott

**9. Build (finished machines) - Ken, John Whitehead, John Murtha, John Tesberg, Corbin W.,

**Safety Officer John T. or store coordinator

== Old Business ==

*Volunteer application -

* Grievance Procedure –

*Volunteer commitments – shift concept

*Ideas to get more publicity are sought after. The revenue is down – Need to get more people with \$ to stop by.

* Job descriptions are needed from each area – at least something to start with and to be able to build on.(7-8-07) – if you are able to assist with this please do. John M. is rapidly working on this(7-29-07) Volunteer Candidate Application, Request ... that was emailed out was looked at line by line –

Other job descriptions were looked at – all attending member are to read these and consent electronically,

*The grant boxes will be stored in the back and not out on the shelf

==New Business==

*Volunteer Consent Form, Release and Waiver of Liability, Key Policy, Grievance Procedure

*Key Policy (John M) –

*What is the minimum age for volunteering with or without supervision? Most think the minimum age should be high school age – the maturity is a concern –

If the parents are supervising will this make a difference?

John would like to get more software projects going

Pdf creator – is free to use when the need rises

*Purchasing pens, coffee cups or hats with olygeek on them for advertising – The majority decided this was not economically feasible at this time.

==Late Add==

*The job descriptions will be looked and consented electronically

*Different operating systems were discussed – trying to give the end user what they want. Windows has the best hardware support at the moment – linux is getting better.

Graphical user interface is important –

USD isn't popular yet and little is known

KDE is a great format for office includes a CD burner

Gnome is out there but isn't as popular as KDE

Freespire should be eyed to see where it is headed

Many distributions are Debian based

Wrap-up ==

* Check Out

=== Next Meeting === August 5, 2007 from 4:00 to 6:00 p.m. at fgoly

*Facilitator: John M.

*Scribe: Ken

*Agenda - Ken

* Suggest agenda items

The following meeting will be August 12, 2007