

Coordinating Council meeting was held at fgoly January 28, 2007, from 4:00 p.m. until 5:00 p.m

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=== Summary ===

*The place is stuck – No solutions were found to the ongoing problem – Attracting and retaining volunteers.

Facilitator: Rus.

Scribe: Ken

Agenda: Ken

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Timekeeper:

Stacker:

Whiteboard/Projector:

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Average attendees = 6.25 for last four meetings - must have Four attendees this meeting for a quorum.

==Check in ==

Rus, John W., Thomas, Ken

**Review, verify, clarify agenda

*Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

*Council met in executive session to discuss the name change

*John M. will purchase a vacuum to address the dust in incoming machines.

*The Key Policy is to be emailed out with revisions so all participating members are able to read, recommend changes and prepare to pass this policy. (1-14-07)– Rus - Has not been done
A concern was one person alone should not decide if keys are warranted.

***Consented Items**

*Anti-Discrimination Policy – was consented to.(1-21-07)

*Anti-Harassment Policy – was consented to.(1-21-07)

***Commitments**

*Has Mark at PC Salvage been contacted? (Rus) – To discuss the container and pick up schedules for recycle. From 12-10-06 – Fgoly has not received any accounting from the last pickup. Rus will contact Mark January 8, 2007, to get an accounting statement. :Was supposed to be here to pickup recycle-ables on 1/28/07 – did not show up. Will try for 2/10/07

Fgoly has an accumulation of plastic – Mark needs to be contacted to see if he is able to take the plastic.(1-14-07)

***Past Due Commitments**

****The consented container –** The current status is? (Consented 10-22-06) – Has not been delivered – has been paid for. Fgoly is paying rent while sitting in the company's yard. This container is scheduled to arrive 1//29/07 – A concern exists if this thing will be water tight.

***The lock on the file cabinet –** has not been purchased and is long overdue. – locks are not easy to come by – may have to purchase a new file cabinet.

***The plastic accumulation is a concern –** Mark in Tacoma will be contacted for a solution. An accounting statement has not been presented – this has been ongoing. Rus will attempt to schedule Mark for the 10th of Feb.

***The Key Policy is to be emailed out with revisions so all participating members are able to read, recommend changes and prepare to pass this policy. (1-14-07) (Rus) –** Rus thought this was passed – but no one has knowledge of this passing – still needs to be done.

=== Reports ===

*** Finances: (Rus, John W.) –** Thomas has been working on past due sales and B&O taxes. No other report was known at this time.

*** Facility –** The gravel has been leveled out – the container is scheduled to be here 1/28/07

***Public Relations – (Michael)**

***Systems – (Scott) -**

***Thrift Store – (John M.) –** The store looks clean at this point. There are still empty cases – these were to be thinned out. New prices are in the works for items for sale in the store. More volunteers were in need on Saturday – Only a couple volunteers were here – more were needed.

***Recycling – (Scott) - Rus –** The monitors are piling up in the basement – Mark did not show up on 1/27/07 – Rus will attempt to get him to show up 2/10/07

***Triage – (John M.) –** Triage and disassembly need more members – these areas are behind due to the incoming work loads.

***HR – (Ken) –** No HR concerns at this time

***Build – (Rus) –** some of the triage members are building machines instead of triaging them. The roles are to be defined and understood. No RAM or processors have been purchased yet.

***Safety Officer (Tom) –** The door is padded so no one should get injured when walking down the stairs.

***Team Member Reporting(who is on which team)**

****1. Finance - (Rus, John W.) –**

****2.Public Relations -** Public Relations – (coordinator - Michael, Brenda) Jamie has an interest. Teresa has an interest.

****3. Systems(Web site) -** Scott, (Rus has assisted)

****4. Thrift Store (input, output) coordinator –** John M. - – Ramona B., Brenda V., Not an official team at this point 11-19-06 – These people contribute time to this area.

****5. Facilities (shipping - taking things to recyclers) -**

****6. Recycling -** Scott, Greg, Alicia, Striker, John H., Anthony

- **7. Triage (receiving, testing) –. John M.(team coordinator), Anthony, Tom Hess, John W
- **8. HR (staffing) - Ken, Jim, John W, Scott
- **9. Build (finished machines) - – Rus, Ken, John Whitehead, John Murtha, John Tessburg
- **Safety Officer – Tom Hess

== Old Business ==

==New Business==

*Changing Grant boxes to include P3 500 mhz systems. Rus doesn't want to change this – this should be handled by build – council doesn't need to be involved. This spec was put in place so crap wouldn't be stored. The O.S. needs a bigger processor. This policy is determined by build. If a change is in need – discuss this with the build team.
Thomas reported there haven't been enough boxes for grants or for sale in the store.

*By-Laws amendment –

Proposal - To allow council to override the current process which forces a volunteer to volunteer time in four different areas.

Some volunteers contribute huge in their own way but are unable to meet the current demands to become a participating member – yet are very dedicated to helping Fgoly meet the mission statement.

Rus reported many members have not completed all the requirements under the current by-laws. Rus wants incoming volunteers to learn how fgoly works – these people need to participate in all the areas – if nothing else – just watch and learn how the different processes.

Removed from the table – Rus wanted to argue against this. Too much time was spent on this. Ken would like to see Rus involved more – so the place gets as smooth as his words.

*Discuss the names submitted to the PR team in case fgoly will need to be renamed from - 11-12-06 – Suggestions:

*Virtual Meeting as a means to accomplish some of our team meetings. Is this acceptable? This needs to be defined before passing. This was to be tested the week of 12-10-06
This has been tested and does have it's place. Some problems were recognized. A policy should be written before it is used on an ongoing basis.

Rus went through how this should work – did not have a policy written or ready to pass.

*Key Policy – what should this policy look like? – Rus has a printed copy of a key policy.
Is on the back burner until a policy has been re-written Rus has not written a policy.

*Volunteer coordinator – Is this person in need at this point? What policies are needed to help this person succeed? (from 1-7-07) John believes the store should be kept open – this person should be the person to see to it the store is open and someone is manning the desk. When the public shows up and no one is around – the public starts to lose confidence in the organization we are attempting to build.

This may be needed in time – not enough volunteers are available at this point. Volunteers are not returning for an unknown reason. It's possible the work load that needs to be completed isn't

the work most volunteers are interested in. It's up to the volunteers that tend to hang around to make the place exiting so more will stay longer.

*Who has the authority to form teams? The idea of self forming teams isn't working at this point. A proposal needs to be submitted then formed to meet the needs of this organization.

*What is the best way to attract members to teams without members? Or dissolve the team without members and incorporate this team with another team?

Rus wants to make sure the members on teams are familiar with fgoly processes and policies before inviting them to a team. Rus had all the words to show how different ideas wouldn't work – yet did not come up with a solution that would work.

Ken reminded all there are NO members on facilities and hasn't been since the inception of the team idea. New ideas are in need to get the place rolling – and maybe inviting volunteers that have been hanging around to join teams and become participating members may help. At this point something needs to be done to move forward – doing the same things over and over again are getting us to place we are at right now – Volunteers are not staying. Inviting Michael and Brenda to a team and giving them participating member status is a place to start. These people could invigorate a team and possibly get new volunteers to sign on. When will this group see that volunteers are leaving and something should be done to get the group to move forward?

Ken eventually told Rus to find a solution for the same shit different day status so the place doesn't continue to look like the volunteers are not staying on to help the organization progress. Most of the agenda items have to do with attracting and retaining volunteers – yet Rus doesn't want to make any changes to see if a solution is available.
Ken left at 5:00 – so the Rus show could continue.

*Team – is this concept working or should it be amended? How about add a “Floater” team?

*New Facility – Latest findings

==Late Add==

Wrap-up ==

* Check Out

=== Next Meeting ===

*Set next meeting date: February 11, 2007 – from 4:00 to 6:00 p.m. at fgoly

*Facilitator:

*Scribe: Ken

*Agenda - Ken

* Suggest agenda items

The next meeting will be February 18, 2007