

Coordinating Council meeting was held at fgoly January 7, 2007, from 4:30 p.m. until 6:00 p.m

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==== Summary ====

*John M. be appointed store coordinator until the first meeting in April – 1-7-07

*The name change was discussed in executive session.

*The BOD was added to the list of people that may access private information

Facilitator: John M.

Scribe: Ken

Agenda: Ken

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Timekeeper:

Stacker:

Whiteboard/Projector:

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Average attendees = 6.25 for last four meetings - must have Four attendees this meeting for a quorum.

==Check in ==

Rus, John M., John W., Thomas, Ken, Brenda, Michael (5:08 arrival)

**Review, verify, clarify agenda

*Has everyone read the agenda and prepared for an informed meeting?

== Regular Business ==

*Michael was added to the PR team(12-10-06)

*The name change was discussed in executive session(12-17-06)

*A mock virtual meeting will be held this week to see what things work and what doesn't. (12-10-06) – did not happen

*The parking lot will have to be level before the container arrives – Rent a Bobcat? (12-10-06)
Has this been addressed? JC hauls will help with this if someone (Scott) will help with his Web site. This was to happen during Christmas time. Unfortunately did not happen.

*Thomas has not been added to the checking account – apparently Jim G. signed his name to the wrong line. Still needs attention. John W. and Rus will need to re-sign the card. The Credit Union requires at least half the signers are state employees – According to John M. half the signers should be members of the credit union. Thomas is getting closer to getting on the account. A couple more details and it will be official.

*Post office keys (three available) have been distributed to John M., Thomas, Rus,

***Consented Items**

*Proposal to amend consensus rules: The sentence currently reads 1. Ask the people blocking to stand aside. Maybe include some language to evaluate the proposal down the road and make changes if necessary.

Add to this sentence - If all but one person up to six (up to two in twelve, three in eighteen, etc.) agree with the current proposal - a consensus may be requested to overturn the sole blockers giving space for the proposal to become consented to. This ruling will stand firm under these circumstances.

This shall be good until April 1, 2007. This policy shall be reviewed the first meeting in April 2007. This policy shall need a 100% consensus to overturn it. If a 100% consensus is not found this policy shall become permanent. Was consented to 12-17-06

***Commitments**

*Has Mark at PC Salvage been contacted? (Rus) – To discuss the container and pick up schedules for recycle. From 12-10-06 – Mark does not have things finalized. He is waiting for the container to be setup. Fgoly has not received any accounting from the last pickup. Rus will contact Mark tomorrow – January 8, 2007, to get an accounting statement.

*John M will take over the thrift store on a temporary basis. Rus is taking some time to enjoy the holidays. from 12-17-06

***Past Due Commitments**

**The consented container - has it been delivered? Consented 10-22-06 – Has not been delivered – has been paid for. Fgoly is paying rent while sitting in the company's yard.

=== Reports ===

* Finances: (Rus, John W.) – No report is available – the rent has been paid. Rus suspects fgoly is down \$600 over a month ago. Insurance - Hartford \$200, qwest \$200, PSE \$200 – down over \$3,000 over the long hauls. The board is responding to tax concerns.

* Facility – Basement is very wet – very much has a smell. Most things stored downstairs are on pallets.

*Public Relations –(Brenda) – Some members has requested their picture not be posted – others are okay with it.

*Systems – (Scott) – The Wiki is supposed to be up. John M. is intending to get a wireless card for the front areal.

*Thrift Store – (John M.) -

*Recycling – (Scott) – Plastic is being stored under the stairs – a suggestion was made to start turning over the plastics so it doesn't have to be stored.

*Triage – (John M.) – John W. doesn't have the time to devote to this team. He may need to find a replacement sometime in the future. John M. has some ideas on how to get the incoming organized – is willing to help get these ideas implemented.

*HR – (Ken) - No activity in the HR.

*Build – (Rus) – Ram and processors were to be purchased. John can't find any good deals as of yet. Overspending is a concern since the revenues are down and expenses are up. PC 133 and DDR are in short supply. If ten systems were to go out the RAM would be depleted at this point.

Lots of 10 to 30 pieces is being sought after. Shipping can be expensive in single purchases. Athlon processors seem to burn out – especially after the fan fails.

*Team Member Reporting(who is on which team)

**1. Finance - (Rus, John W.) –

**2.Public Relations - Public Relations – (Brenda, Michael) Jamie has an interest. Teresa has an interest.

**3. Systems(Web site) - Scott, (Rus has assisted)

**4. Thrift Store (input, output) - – Ramona B., Brenda V., Not an official team at this point 11-19-06 – These people contribute time to this area.

**5. Facilities (shipping - taking things to recyclers) -

**6. Recycling - Scott, Greg, Alicia, Striker, John H., Anthony

**7. Triage (receiving, testing) – John W. John M., Anthony, Tom Hess,

**8. HR (staffing) - Ken, Jim, John W, Scott

**9. Build (finished machines) - – Rus, Ken, John Whitehead, John Murtha, John Tessburg

**Safety Officer – Tom Hess

== Old Business ==

==New Business==

*Rus has been given authority to run the store until the first meeting in January (10-8-06) – John M. is not in favor of continuing this role until it is defined in depth. Rus wants this one to be addressed – someone should be appointed the store coordinator so the store does not end up in the mess it was in some time ago.

Thomas doesn't think a person is needed at this point.

John M. would like a general manager – paid or not. Doesn't care for the idea of a manager in a non-profit – but fgoly is so freeform and disorganized a manager should be found to overcome this. The store coordinator does not have a defined role. What should this person do under this title? Before a store coordinator is appointed – the role should be defined.

Thomas **proposes** John M. be appointed store coordinator until the first meeting in April – the first assignment will be to write the duties of this person. John M. will be responsible to keep the store open.

Consents → all members

Stand asides → none Blocks → none

Should the store hours be changed at this point? A: Will more volunteers will show up along with donations – then fine.

What is wrong with the current hours? A: Maybe a change is in need.

A Friday shift was tried some time ago – fizzled out because of lack of volunteers.

The triage area is cluttered from yesterday's business – more people other than store people are in need.

How about volunteers showing up and the store is closed. Scott does work at times – but people stop to donation – Scott doesn't care to work the store – it seems when anyone is here people stop in to donate.

Weekly council meetings are scheduled to get things like this solved – let's put it on the back burner for today.

*Discuss email sent from Richard from Portland Freegeek (December 14, 2006 5:14 p.m.) – Are these people dictators in a Non-Hierarchical organization? Was a council approved application sent on August 8, 2006? No was the answer. This application was sent by a member without knowledge of the overall council. Apparently another application was sent by an ex-member – the overall council was not aware of this application either. Richard's email has a reference to this second group – the two groups cannot get along going against the Rochdale rules. Now the question is: How can two or more groups get along without knowledge of the other?

Was this application necessary since Freegeek Olympia had been in existence long long before this date? Your thoughts?

*Safety concerns need to be addressed – 1. Extensions cords across walkways – 2. a second computer sitting on the desk 3. Four computers sitting on floor with “evaluate for Page” 4. A half door sitting on glass display covering “Do not set anything on the glass” 5. Store room was clogged and dirty (five cases of floppy drives on floor area) submitted 1-7-07

*Discuss the names submitted to the PR team in case fgoly will need to be renamed from - 11-12-06 – Suggestions:

Due to the sensitive nature of a proposed name change the coordinating council has chosen to return to executive session– continued from December 17, 2006.

*To spend \$100 for advertising flyers. Why not print them at fgoly? Anthony has an outlet that will charge \$50 for 100 flyers – 5 cents per copy – was this decided?

*Virtual Meeting as a means to accomplish some of our team meetings. Is this acceptable? This needs to be defined before passing. This was to be tested the week of 12-10-06

*Key Policy – what should this policy look like? – Rus has a printed copy of a key policy.

*Store coordinator – what is expected of this person? What is not expected of this person?

*Volunteer coordinator – Is this person in need at this point? What policies are needed to help this person succeed? The store coordinator that was consented 10-8-06 expires the first meeting in January.

*Who has the authority to form teams?

*What is the best way to attract members to teams without members? Or dissolve the team without members and incorporate this team with another team?

*Dissolving disagreements between members before the situation gets out of control – Ideas?

*Should teams continue with the consensus process? How should these teams move forward in the immediate assuming they are not close to the next team meeting and have issues to be addressed?

*Team – is this concept working or should it be amended? How about add a “Floater” team?

*Two team limits – should these limitations continue? For whom?

*Making deposits – who is responsible? Are changes in need?

*New Facility – Latest findings

*Security issues need to be addressed – back ups – lock for file cabinets – Maybe a safety deposit box.

*The current bank account must have at least half the signers as state employees – John M says the signers should be members of the credit union. Tom is current member of the current bank (credit union) Rus suggests changing to West Coast bank

*Effectively addressing dirt, dust and other accumulations inside incoming machines – how should this be addressed to minimize the potential hazards associated with breathing these hazards? Michael reported a switch and wire would have to be installed according to code to activate the vacuum. John M. reported it is hard to say how much longer fogly will be allowed to remain in the building from 12-10-06

*Adding security to the current infrastructure – how in depth should the (wireless) security be?

==Late Add==

Wrap-up ==

* Check Out

=== Next Meeting ===

*Set next meeting date: January 14, 2007 – from 4:00 to 6:00 p.m. at fgoly

*Facilitator:

*Scribe: Ken

*Agenda - Ken

* Suggest agenda items

*Key policy – the policy Rus has will be emailed out by Ken – everyone is to read it and prepared to consent to it next meeting.

The next meeting will be January 21, 2007