

MINUTES
NORTHWEST OLYMPIA NEIGHBORHOOD ASSOCIATION
Monday, March 24, 2014

Board members present: Erica Guttman, President; Cathy Visser, Secretary; Jean Mead, Erin Volz, Jerry Parker, Daniel Einstein and Scott Bishop.

Other NWONA members present: Joe Chiveney.

Board members excused: Rip Heminway, Vice-President; Dorothy Gist, Treasurer; Susan Tuzzolino, David Moseley.

The meeting was held at the Woodard Land Co-housing Common House at 1620 Woodard Ave NW, Bldg. E2. The meeting convened at 7 pm.

Secretary's report, Cathy Visser: Each month minutes are reviewed and finalized by Board members and then posted on the NWONA website and on NextDoor.com.

Treasurer's Report: Dorothy Gist reported via email that the only activity was a 13-cent interest deposit in February.

<u>DATE</u>	<u>ACTIVITY</u>	<u>CHARGES</u>	<u>DEPOSITS</u>	<u>BALANCE</u>
01/31/14	Deposit interest		0.15	2,486.19
2/31/14	Deposit interest		0.13	2,486.32

NWONA Business Meeting Planning:

The meeting was focused on planning for the semi-annual business meeting, which will be held on Monday, April 28 at Jefferson Middle School's multipurpose room from 6-8 pm.

I. Tentative Schedule/Format

The meeting will follow the open-house format that has been working well the past few meetings.

5:45 set up – **Jean, Scott, Daniel, Cathy, Joe & Dorothy**

6 pm Dinner, social hour and peruse topic tables/stations (see below)

Approximately 7 pm – Business report: Reminder of accomplishments, reports from the NWONA-based stations. **This to be kept brief.** Open-house format to continue.

8 pm – clean up/tear down: All board members still present; member Karen Dix has volunteered via email to help.

II. Informational tables & table captains

At the door: Sign-in table/staffing door and taking membership fees (Joe & Scott to open, Erin and David to help).

Topic Tables/Stations:

- 1) Rotary Park - Ryan Rutledge (Erica to confirm);
- 2) Olympia Parks staff (Erica to invite);
- 3) Community Safety & Security (Erin, Jean, police presence requested);
- 4) Resilience/Transition Olympia/emergency preparedness (David M, Scott B, Thea LaCross has been in touch with interest in representing Transition Olympia - Erica will

confirm with Thea; Jean will ask Linda Hanson if she wants to bring her materials on emergency preparedness);

NOTE: Tables 3 & 4 will also be recruiting volunteers interested in developing a broader community-wide forum to address these topics, possibly in cooperation with other neighborhoods.

- 5) West Central Park (Scott B will invite);
- 6) Garfield Site Council/dogs on field issue (Joslyn Trivett; Erica to confirm);
- 7) Olympic Region Clean Air Authority (Erica to confirm);
- 8) Summer Fun Festival – (Susan Tuzzolino will staff to start & she'll recruit others from her committee to finish evening);
- 9) Broad neighborhood initiative table to include Nextdoor help, Pathways, Pocket Park, signage and new name for pocket park (Daniel, Rip, Erica, others as they're available; Daniel will ask Robert to assist);
- 10) Local business table for brochures and business cards (Jerry to issue broad invitation; Daniel to ask Co-op if they want to promote new garden center);
- 11) City Projects to include West Bay Drive sidewalks, Harrison crosswalks; Comp Plan Updates, etc. (Michelle Sadlier, City Planner -- Erica to confirm);
- 12) Kids' crafts table (Jean and Erica to coordinate supplies).

III. Other Activities: Jerry will ask people to facilitate activities for kids at the meeting. He'll talk to Julie Simpson and Mariah Arts to enlist help with providing an art activity for kids. Jerry will also see if Joe Joy wants to perform a Sea Shanty or two just prior to the business meeting.

IV. Annual Report: The group agreed that to write the 2013 accomplishments on butcher paper that could be posted for group review. Jean agreed to prepare the list below for hanging on the wall:

Place making – Lending Libraries
First Annual Summer Fun Festival
Block Grant for Pocket Park, plus park improvements
Community Police Forum
Pathways Project Progress
Crosswalks on Harrison
Improved community communication
Space left for other accomplishments to be written in

V. Meeting Publicity:

NextDoor & NWONA website and email – Erica to post
Sandwich boards – Dorothy and Jean
Community fliers – Erica to draft and print; Daniel and Jean will post them.
Daniel to ask KAOS to advertise
Erica to write press blurb for Erin to use to publicize the meeting to broader community outlets.
Erica to invite leaders in SWONA.

VI. Food:

Cathy to ask Susan to order/deliver Vic's pizza.

Dorothy to work with Coop for salad greens; Dorothy to bring green salad and dressing.

Cathy to bring beverages.

We'll ask the community to bring desserts in the flier/online publicity.

Erica to bring her reusable dishes and cups.

VII. Other Logistics:

Rip to confirm venue with the school directly (we have the paperwork from the District).

Dorothy will make and post signs around Jefferson pointing people in the direction of the meeting.

Dorothy to purchase new nametags.

Scott to ask David Moseley to bring background music.

Erica to figure out PA system, which school will not provide (David?).

Erica will add to her agenda a discussion on venue for future meetings, which will continue to be held at 7 pm on the fourth Monday of each month at the Woodard Cohousing Community room until Garfield Elementary School is available again after construction.

Jean to bring butcher paper and check with Erica to bring art supplies.

Erica to bring NWONA donation forms, sign-in sheets, pens, etc. for the door.

Next Board Meeting:

Those present had no objection to meeting on Memorial Day, Monday, May 26, which is when the May NWONA meeting falls (4th Monday). We will meet at the usual time of 7 p.m. The group was open to meeting at the **pocket park** if weather allows (no rain, not too cold); otherwise, we will meet at the Woodard Lane Cohousing Community room. Board members should check email prior to the meeting for a final determination of the meeting location.

The meeting was adjourned at 8 p.m.