

**MINUTES**  
**NORTHWEST OLYMPIA NEIGHBORHOOD ASSOCIATION**  
**Sunday, November 4, 2012**

**Board members present:** Erica Guttman, President; Scott Bishop, Vice-president; Cathy Visser, Secretary; Jerome Parker, NWONA member and Planning Commission Liaison; Dorothy Gist, Susan Burgoon, Rip Heminway, David Moseley, Susan Tuzzolino, Leon Janssen, Mary Nelson & Jean Mead.

**Erica Guttman** convened the meeting at 10:15 a.m. The agenda was approved. Introductions were made.

**Setting a regular NWONA meeting time & location:** Board members decided to keep the fourth Monday for meetings but to change the time to 6-7:30 pm. Members felt that we should make an exception for the December meeting and consider meeting again near the end of November or early in Dec. Erica will send out a “Doodle” poll to determine the next NWONA Board meeting. Erica suggested that we try to meet at a community facility rather than Board member homes so we have a consistent meeting place that is more accessible to the community. All agreed. Erica will explore Garfield as an option. Susan B. will explore the Coop meeting room and Dino’s.

**Community Meetings:** Rip suggested that we consider holding quarterly business meetings instead of an annual business meeting. The Board agreed and it was decided to try 3 community business meetings and one block party each year. The annual party will be purely for enjoyment, celebration and to promote community participation. The challenge is to get people to actively participate in the business meetings. Several suggested that we still include a food element, and many agreed a potluck might be festive. The group agreed to add this to the agenda for next month where we'll flesh out ideas in more detail and that we think of other ways to make the meetings attractive.

**2012/2013 Officer Selection:**

President: Susan T. nominated Erica Guttman. Rip seconded. All were in favor.

V.P.: Erica nominated Rip Heminway, Susan B. seconded. All were in favor.

Secretary: Erica nominated Cathy Visser, Susan T. seconded. All were in favor.

Treasurer: Erica nominated Dorothy Gist, Scott seconded. All were in favor.

**Communications Update:** NWONA currently has the following communication sites:

- ✓ A blog: [nwona.blogspot.com/](http://nwona.blogspot.com/)
- ✓ Website: [www.nwona.org/](http://www.nwona.org/)
- ✓ Email: [ournwona@gmail.com](mailto:ournwona@gmail.com),
- ✓ NextDoor: <https://nextdoor.com/>, a new neighborhood communication web service.

Erica felt we should continue to maintain our NWONA email address for outside communication and those unwilling to engage with NextDoor. Rip suggested that the website should not be manipulated often, but rather kept up-to-date in case outside people are trying to find us via Internet. The challenge is to keep all sites up-to-date and in-sync. NextDoor is a good place for community conversations and for making connections. The blog is for

communications but may not be necessary with Next Door. Rip suggested that we pull anything that is redundant off of the blog. The Board decided to keep the blog for now as an announcement mechanism for people who do not feel comfortable participating in NextDoor.

Board member communication task assignments: NWONA Email: Erica will be the primary person to check emails with Rip as the secondary. NextDoor & Blog: Jerry Parker will post NWONA notices (selectively) on both of these sites. Website: Scott is willing to continue to maintain the website. He'll update current info and post the minutes. Erica asked that we all review the website and send suggestions to Scott. Dorothy agreed to have her name and phone as a contact on the website. Blog: Rip will clean up the blog to improve accuracy. Erica to send Rip the password.

**Coalition of Neighborhood Associations** is held the third Monday of each month at City Hall. Erica will be the primary attendee and Rip will be the secondary attendee; Erica suggested that when possible, they should both attend. Jerry reminded us that participation and continuity is important. They are working on land-use planning and other city-wide issues.

**Minutes Distribution**: Rip suggested that we put minutes out as a Google Doc. Others wanted to continue to receive it as an email attachment. Minutes will be sent both ways. Before posting them on the website, the Board will have 4 days to review and comment on the minutes.

**Convening Pathways Project Process**: Rip, Susan T., Susan B. and Dorothy have signed up to help with this project. They are going to meet November 8<sup>th</sup> at 6:30 pm at Vic's Pizzeria. Other non-Board members also signed up at the annual meeting to help. Board member participants will contact the other people that are interested in moving this project forward. Rip to post this meeting on NextDoor.com. In regards to the Pathway Project, Susan T. is going to the informational meeting November 15, 2012 from 6-8 pm at City Hall. Preliminary applications are due November 30, 2012. Projects that pass the preliminary application process will be invited to apply for funding in April 2013.

**Other community projects: Poetry posts, little library, place making/benches, kayak storage**: Erica and Dorothy will send a NWONA email to everyone who signed up on project lists to encourage them to come to the November 8<sup>th</sup> meeting to discuss how we might best move these other projects forward. Erica suggested that NWONA could dedicate some funds toward some small projects over the next year. Scott B. stated that he has tools and the ability to help construct small projects.

**Police/Code Enforcement/Block Watch:**

Susan T. got the latest crime report from the police dept. as she is listed on the website as the secretary. (She requested that we update this information so Cathy, the new secretary, is the contact.) In the latest report, there was a note about the Neighborhood Block Watch Program, and Susan inquired with the police about setting those up within NWONA boundaries. Erica proposed we move forward with a joint public safety meeting with SWONA and Sunrise so more people can meet our community police officers, discuss neighborhood safety, and how to form Block Watches. The Board will try to schedule this meeting in January 2013, probably at

Garfield. The group discussed local crimes and current gang issues. Erica will do a Doodle poll to come up with a date for this joint meeting.

**By-laws**

Due to a lack of time, Rip suggested that we move the review of the by-laws to the next meeting. He will send by-laws out via Google docs so Board Members can review them and prepare to discuss them at the next meeting.

**Executive session:** It was clarified that all current NWONA Board members were present and elected at the annual meeting as is required in the by-laws. Additionally, the Board confirmed that the by-laws dictate that a Board member can be removed with a 67% vote to do so.

The meeting was adjourned at 11:30 a.m.