

Northwest Olympia Neighborhood Association Board Meeting Minutes

Date & Time: Monday, October 17, 2005, 6:30 p.m.

Place: 214 Sherman St NW

Present: Greg Black, Tom Connor, Marla Kentfield, Hugh O'Neill, Lyle Tribwell and Bradley Naragon
Absent board member: Karin Kraft

1. Call to Order, Public Communications Hugh called the meeting to order at 6:40 p.m.

Bradley Naragon of the Village Improvement Project shared with us some pictures of the mandala street art project. He has been a key artist for the street art projects. He talked of lessons learned and said he hopes to research more durable paint options. Lyle suggested that for future project proposals, including renewal painting of the Garfield artwork, Bradley could consider including costs for his time in providing professional artistic services.

2. Approval of Meeting Agenda – Committee reports dropped from agenda to allow focus on annual meeting planning.

3. Minutes Approval for September 19, 2005 Board Meeting – Approved.

4. Commitment Review –

All completed (except as noted in red on Review of Commitments item #7)

5. Treasurer's Report – Karin sent copies of the treasurer's report. It hasn't been reconciled with the bank statement which she will be receiving from Tom. She also sent reimbursement checks for Marla for paper to print newsletters and fliers and Tom for Larry Leveen's recognition gift.

6. New Business

Website – It was agreed that the "Accomplishments" section should be updated but that it wasn't critical prior to the annual meeting. Help with the website content will be included in recruitment effort for a new Communications chairperson and members.

Annual Meeting –

- Motion by Hugh, second by Marla and approved to increase food budget to \$250.
- Capital High School Key Club has been distributing the fliers & newsletters. We agreed that we would present the \$100 donation to the club at one of their club meetings.
- Marla provided information on the annual meeting to local radio stations and *The Olympian* for public service announcements.
- Draft agenda is listed at end of these minutes.

Board Members for 2005-2006 – Marla, Greg and Tom are willing to serve as is Angel Przybylowicz. Lyle is considering a board position with the Burbank association but would still like to chair our Land Use committee. We discussed other potential board members and agreed to make contacts as noted below.

7. Review of Commitments taken at this meeting (and open from previous meetings)

- Tom – Contact CJ Russo re interest in board position (notify Lyle) and okay to display Woodard Cohousing brochures at annual meeting. Bring butcher block paper for committee sign-up and slate of board members, create butcher block agenda for posting, bring map(s) of NWONA boundaries, and bring cooler with ice and drinking water.
- Greg – Contact Diane at Mariah Arts and Carol Juris re interest in board position (notify Lyle). Bring two easels to annual meeting for displays.
- Hugh – Bring drinks and Rosey's salad to annual meeting and pre-pay for pizzas (Kurt Kentfield agreed to pick up pizzas & deliver just prior to 7 p.m.). **Prepare for annual committee report.**
- Karin – **Prepare for annual committee report. Transportation & Safety committee purpose.**
- Marla – Contact Scott Bishop and Jeff Mitchell re interest in board position and verify Karin will return (notify Lyle). Bring to annual meeting: blue painter's tape, cooler with ice, felt pens, name badges, plates, cups, napkins, forks and printout of current member list so they only need to check for updates when renewing. **Prepare for annual committee report. Communications committee purpose. Member forms to kiosk. Dedication pictures to web master. Mailing database from Larry. City guidelines on records retention.**
- Lyle – Check with Scott or rental companies for projector. Back GNTD design document for display on easel at annual meeting and prepare listing of slate for the board.

8. Close and Next Meeting – Adjourned at 8:45 p.m. The next board meeting will be set by the new board after elections on October 24.

DRAFT ANNUAL MEETING AGENDA

- 5:30 Set-up (Marla with help from others; chairs in semi-circle towards easels; table for member sign in, tables for food service)
- 5:45 Member Sign-in & dues payments (Doug Hunter & Carol Juris)
- 5:55 Planetary People (Greg & 2 fellow band members) – 20 minutes
- 6:15 Meeting Called to Order & President's Message (Tom) – 10 minutes
- 6:25 Treasurer's Report (Karin) – 5 minutes
- Committee Reports: Transportation & Safety (Karin) – 5 minutes
Communications (Marla) – 2 minutes
Social & Recreation (Hugh) – 3 minutes
Land Use (Lyle) – 5 minutes
- 6:45 Election of 2005-2006 NWONA Board (Lyle) – 15 minutes
- 7:00 Food & Sign-up for committees (Tom to ask people to get food & eat during Red Cross presentation so there's time for questions afterwards)
- 7:15 Red Cross presentation (Angel to introduce) – 20 minutes + 10 minutes Q&A
- 7:45 Meeting close (Tom)
- 7:50 Clean up (Marla with help from others)