

Northwest Olympia Neighborhood Association Board Meeting Minutes

Date & Time: Monday, August 22, 2005, 6:30 p.m.

Place: 214 Sherman St NW

Present: Tom Connor, Marla Kentfield, Karin Kraft, Hugh O'Neill, Lyle Tribwell, and guest Kathleen Byrd Absent board members: Greg Black

1. Call to Order, Public Communications Tom called the meeting to order at 6:40 p.m.

- **Mandala Project** – The city has approved the Garfield & Perry mandala and our neighborhood grant to fund it. Kathleen Byrd described how 40-50 people recently came together to repaint the mandala at 9th & Adams downtown. The Garfield Peace Scouts (ages 1-5th grade) did the design for ours. The intent is to show the power of place, to foster community. Current projected schedule is a neighborhood informational meeting the week of September 19 at Mariah Arts, followed by a detail planning meeting for those willing to help with organization and painting on September 24 or 25. Kathleen emphasized the need for volunteers willing to help accomplish this project, both in getting out fliers to those in the surrounding area, attending the planning meeting and helping out the day of the event.

2. Approval of Meeting Agenda – Approved with concern about the number of topics included and the need to hold to schedule.

3. Minutes Approval for June 27, 2005 Board Meeting – Approved.

4. Commitment Review –

- Marla – Registration form filed in June.
- Tom – Frank Fatseas was contacted about deadlines for public comment on Perry rezone. Tom was unable to get a city council member to attend a NWONA meeting in August/September. With two contested seats in the November election, it was agreed that next January or February is better timing.

5. Treasurer's Report – Karin presented the treasurer's report. We have been operating on the draft budget presented in January but had tabled approval. Budget was approved as shown. There will be costs of \$125-200 coming up for mandala.

6. Committee Reports:

Communications – It was agreed that one canvassing of the neighborhood to include an annual newsletter, invitation to the annual meeting and membership application information would be conducted approximately two or three weeks prior to the annual meeting. Deadline for submitting proposed articles to Marla is September 17. The city will print association newsletters at no cost to us.

Land Use – Two work parties (20 in July & 13 in Aug, 145 volunteer hours) cleared 12,200 sq ft of ivy at the nature trail, ½ of the total since 2001. One group was arranged by Emily Truitt as her project for a leadership training academic program – they cleared 8800 sq ft. No action was taken on rezone at Perry Drive or West Bay Drive transportation corridor plan.

The Comprehensive Plan proposed amendments will be presented to the council on September 13.

Social & Recreation – It was agreed to shoot for October 14, 21 or 28 for the annual meeting, depending upon availability of Garfield School. Funds won't be used for a band since there was little time for entertainment last year, but we will provide pizza since that seemed a good draw. We will have a mounted design drawing and pictures of the new overlook plus a map of NWONA's boundaries for display.

Transportation & Safety – Per recommendation of the committee, we will include a short (15-20 min.) presentation on emergency preparedness by the Red Cross or Fire Department at the annual meeting. We will ask that they bring literature and be available to answer questions during pizza afterwards. T&S will recruit volunteers to form a preparedness subcommittee. The walkability assessment (40 surveys) will be presented at a special meeting this Thursday. Board members will attend to approve any participants' recommendations for project(s) to be accomplished with the initial Healthy Steps grant. Timing of submittal for a grant this year (through September) requires quick turnaround.

7. New Business

- **NWONA boundaries** – Lyle suggested that we might provide better service and have access to more volunteer support if our boundaries extended to Cooper Point or at minimum to the west side of Division. For example, an abandoned greenhouse on Division has become something of a homeless hangout, creating potential issues for the neighborhood. We agreed that any issues that affect our neighborhood are eligible to be addressed by the board. Boundary change would require vote by the full membership, change to our charter, and re-filing with the city and Secretary of State. The boundary does go north to city limits (26th) but excludes Lennox and Burbank association boundaries.
- **Capital Facilities Plan 2006-2011 (CFP)** – Lyle and Tom stated that preliminary figures about significant changes in funding for park initiatives may not be accurate. More information will be available after staff's report to the council on 8/23.
- **Paid Staff Position** – Some neighborhood associations in Seattle have paid staff and are able to tap in to large amounts of money & resources. While we're not at that level of organizational strength, we do need to watch out for volunteer burnout and be cautious about not starting what we can't do. We might want to set reasonableness thresholds on size of projects based on volunteer commitments and past experience.

8. Review of Commitments taken at this meeting (and open from previous meetings)

- Tom – Submit walkability grant proposal. Prepare president's comments article for newsletter. **Draft modified West Bay statement. Tom will present thank you gift to Larry Leveen.**
- Greg – **Draft proposal for neighborhood process for the association to address issues.**
- Hugh – Check on availability of Garfield School for August meeting
- Karin – Develop walkability grant proposal with survey participants. Prepare newsletter articles on walkability and commute trip contest. **Transportation & Safety committee purpose.**
- Marla – Put together draft newsletter from submitted articles. Assist with mandala project communications. E-mail the existing West Bay NWONA position to board

members. Communications committee purpose. Member forms to kiosk. Dedication pictures to web master. Mailing database from Larry. City guidelines on records retention. Note – city to get copy of minutes.

- Lyle – Prepare article on GNTTO project and nature trail ivy removal. Track costs, volunteer hours and contributions for GNTTO project.

9. **Close and Next Meeting** – Adjourned at 8:35 p.m. with next meeting set for September 19. Need to lead by recruiting, not trying to do it all. Agenda next meeting to include: Commuter Trip Grant and Planning Annual Meeting.