

Northwest Olympia Neighborhood Association Board Meeting Minutes

Date & Time: Monday, June 27, 2005, 6:30 p.m.

Place: 214 Sherman St NW

Present: Tom Connor, Marla Kentfield, Karin Kraft, and member Steve Drutz

Absent board members: Greg Black, Lyle Tribwell and Hugh O'Neill

1. Call to Order, Public Communications Tom called the meeting to order at 7 p.m.

- Problem Neighbors – A neighborhood member had reported to Tom her frustration with loud, disruptive neighbors. She had contacted their landlord with little success. Tom invited her to present the issue to the board but she didn't attend. Again, however, it raised the need for a policy/guideline on how to respond to member issues.

2. Approval of Meeting Agenda – Approved.

3. Minutes Approval for May 16, 2005 Board Meeting – Approved with change on commitments to show that Tom and Hugh submitted the grant request for the street mandala.

4. Commitment Review –

- Marla – Updated corporate registration will be submitted Tuesday, June 28 (Tom signed and Karin provided check for \$10 filing fee this date). Membership forms still to be placed at kiosk and Communications Committee purpose statement still to be drafted.
- Tom – The mandala project grant was submitted.
- Greg – Information on process and timing for city plan changes was forwarded to Frank Fatseas. Proposal for neighborhood process for addressing issues still to be drafted.
- Lyle – The overlook dedication occurred June 15.
- Karin – Transportation & Safety committee purpose statement still to be drafted.

5. Treasurer's Report – Karin presented the treasurer's report. One \$12 dues payment was received. Steve offered to check with the IRS to clarify filing requirements for organizations such as ours. He has been receiving 1128H forms but those apply to homeowners' associations who are responsible for maintenance of common properties, a much different corporate purpose than the information-sharing, social and civic focus of neighborhood associations. The board thanked Steve for volunteering to discover what type of filing we might need to submit.

6. Committee Reports:

Communications – Jonathon Turlove with city of Olympia invited council members and sent notice of the Overlook dedication to *The Olympian*. Marla sent e-mail notice to members, Lyle posted flier at kiosk and Scott posted on website. Photos of the event will be added to the website. Marla will set up a committee meeting in late July.

Land Use – The overlook dedication was a wonderful affair with the mayor and Lyle jointly cutting ribbons to the new viewpoint and neighbors from both sides attending and appreciative of the way it was designed and accomplished. There were about 20 some volunteers and city staff attending.

Social & Recreation – The mandala project was postponed. Unfortunately we didn't get notice out to the NWONA e-mail list. Tom attended a planning meeting June 23. He will contact Kathleen Byrd to let her know that we'll need a log of volunteer hours for the project plus receipts for any expenses, particularly those to be reimbursed through our \$250 neighborhood grant from the city. He will ask Lyle to e-mail Kathleen a copy of the volunteer log that he used for the overlook project. He will also contact the police department about closing the intersection on the rescheduled day of the mandala painting. Marla will contact Kathleen about help with delivering fliers door to door in the immediate neighborhood of Plymouth and Garfield plus posting at the kiosk and website.

Transportation & Safety –

A known drug house in the neighborhood was finally sold and, even though it may be landlords who purchased, neighbors are hopeful that good tenants will be found. The next committee meeting is set for Wednesday, July 6.

7. New Business

- **Changing West Bay** – Tom mentioned new office buildings planned for the west side of West Bay Drive, one plan approved and the other pending. He noted that traffic will be increasing with one of the offices including 74 parking spaces. The type of building that occurs will shape the area for generations to come and we should monitor to the extent possible to assure that West Bay vision guidelines are being followed.
- **Neighborhood Matching Grant Program** – Tom noted with appreciation that Ken Black of city of Olympia worked to get our mandala grant approved even though we submitted the request outside the normal submittal timeframe. Karin will contact Climate Solutions to start gathering organizational information for a bike/alternate transportation contest and associated grant request for NWONA in 2006.
- **2005 Comp Plan Amendments** – We discussed timeline for plan amendments and how to notify members. See Tom, Karin and Marla's related commitments listed below.
- **City Council Member Speaking Opportunity** – It was agreed that August timeframe might be good timing for presentation on the city's sustainability goals by a council member. This would provide time for members / board to consider public comments for the September 20 council review meeting of Comp Plan amendments.

8. Review of Commitments taken at this meeting

- Tom – Contact Kathleen Byrd, Lyle and city police on various aspects of mandala project. Contact Frank Fatseas on public comment deadlines for Comp Plan changes. Contact city re council member attending August meeting.
- Greg – Draft proposal for neighborhood process for the association to address issues.
- Hugh – Check on availability of Garfield School for August meeting
- Karin – Transportation & Safety committee purpose. Obtain and review with committee members the Comp Plan changes, including Sustainable Economy Chapter
- Marla – Communications committee purpose. File annual registration form. Member forms to kiosk. Dedication pictures to web master. Assist with mandala project communications. E-mail notice on July 11 planning commission meeting for public comment on plan changes. Post card mailing for August meeting.

9. **Close and Next Meeting** – Adjourned at 8:30 p.m. with next meeting set for August 8 or 15 depending on availability of Garfield School and city council member(s).