

## **Northwest Olympia Neighborhood Association Board Meeting**

Date & Time: September 13th, 2004 at 6:30 PM

Place: Garfield School Music Room (Perry and Garfield Streets NW)

Present: Larry Leveen, Hugh O'Neill, Tom Connor, Steve Drutz

Guests: Lyle Tribwell

### **Proposed Agenda**

(Start times are in parentheses)

#### **1. Designate Minutes Duties, Call to Order, Public Communications**

Hugh agrees to take minutes, and mentions that Kathleen Byrd is organizing a presentation/discussion about street party/intersection repair in Olympia, at Traditions at 7PM on September 14th.

Larry mentions that the City is having a Spruce up Your Parks Day on October 16th. Neighborhood associations are being asked to adopt a park for the event. Our work in the Garfield Nature Trail is a natural fit for this effort. **Lyle says that we can accommodate that date either with a work party on the Garfield Nature Trail Overlook, or in the trail itself, and will contact the City to sign us up.**

#### **2. Approval of Meeting Agenda**

**Agenda approved.**

#### **3. Minutes Approval 6/8/04 Board Meeting**

Lyle mentions that the landscape designer's name in the minutes should be Mary Jo Buza. **Minutes approved with above change.**

#### **4. Commitment Review (see Item 8 of Board Minutes)**

All commitments from the last meeting were completed except for promotion of this meeting in the kiosk and on the website by Paul.

#### **5. Treasurer's Report**

Steve distributes updated budget sheets, noting the clarifications requested by the board at its last meeting. There has been nearly no financial activity since that meeting.

#### **6. Committee Reports**

Communications: None. Paul was absent.

Social & Recreation: We had to cancel a General Meeting this year, but can reschedule the event - the Land Use Game.

Land Use: Lyle has initiated contact with Garfield School faculty, teaching a class on local plants and ecology. He is also working to coordinate having students assist in overlook work parties.

Transportation & Safety: Larry reports that the sidewalk from Division to Jefferson

Middle School is complete. This is a project that we advocated for when the Rogers-to-Division Street section was constructed. We also scored a major victory after a two-year advocacy effort to reclassify Bowman, Brawne and Rogers as Neighborhood Collectors (they have been classified as Major Collectors).

## 7. New Business

Garfield Nature Trail Budget Alteration: Lyle shares a Scope of Work for the Overlook Project from Mary Jo Buza of Gardens by Design. The work entails a \$800 fee. The board asked to review the budget at its last meeting. This would mean that \$1200 would be left for materials, promotion, refreshments, and miscellaneous costs. **The budget is approved as outlined above.**

Lyle outlines the project process: Mary Jo (MJ) and Lyle will meet with the neighbors to understand and incorporate their concerns in the design, Then MJ will create the design, which will be submitted to David Hanna at the City Parks Department for his review. Following that, a planting plan will be developed by MJ.

**Lyle will schedule the meetings with Garfield Overlook project area neighbors and with David Hanna and inform the board of project progress.**

NWONA Annual Meeting: **The board approves having the October Annual Meeting on either the 29th, or on the 25th - whichever date the Garfield School Multipurpose Room is available for.**

**Larry will recruit entertainment and volunteers for the Annual Meeting, and coordinate promotion.**

**Hugh will reserve the room for the Annual Meeting.**

**The board approves \$350 for food, promotion and entertainment at the Annual Meeting.**

## 8. Review of Commitments taken at this meeting

**Lyle will schedule the meetings with Garfield Overlook project area neighbors and with David Hanna and inform the board of project progress.**

**Larry will recruit entertainment and volunteers for the Annual Meeting, and coordinate promotion.**

**Hugh will reserve the room for the Annual Meeting.**

## 9. Meeting Evaluation & Next Meeting/Draft Agenda

None.